

CONEWAGO TOWNSHIP BOARD OF SUPERVISORS  
OCTOBER 2, 2012

The meeting of the Board of Supervisors was held at the Township Municipal Building. The meeting was called to order by the Chairperson, at 7:00 P. M. Those in attendance were Lorreta Wilhide (Chairperson), Brian Klinger (Vice-Chairperson), Timothy Bupp (Solicitor), Terry Myers (Engineer) and Lou Anne Bostic, (Secretary).

Pledge of Allegiance: Ms Wilhide asked Eagle Scout, Alex Finn to lead the Pledge of Allegiance.

**RECOGNITION OF PUBLIC REQUESTS:**

-Henry Greg, 965 E. Butter Road would like to see more public information on the township's web page. Ms Wilhide stated that she has two Northeastern graduates who may be interested in creating a new web site.

- Sharon Beck, 1605 Copenhaffer Road asked Ms Wilhide who the students were. An article in the newspaper published their names, the one person is Mark Spicer, the other name she can't remember. Ms Beck would like to see more meeting information added to the site.

-Tim Pasch, Greenbriar Estates developer, was present to speak to the board about the overlay of Graffius Road. Mr. Pasch previously agreed to overlay the road with 1 ½" of wearing and is now informing the board that he is financially unable to overlay more than 1". The board is not in favor of reducing the wearing overlay. The township solicitor will review the development bonding and get back to the supervisors and Mr. Pasch.

-Nick Blitva, 220 Hunter Creek Dr., requested the installation of a "No Truck" sign on Stone Gate Dr. at the entrance from Copenhaffer Road. The board informed him that a sign is located on Copenhaffer Road at the Susquehanna Trail intersection and they do not feel another sign will help.

**APPROVAL OF AGENDA:** Motion by Mr. Klinger, second by Ms Wilhide, unanimously carried, to adopt the agenda. Vote: 2 to 0

**APPROVAL OF PREVIOUS MINUTES:** Motion by Mr. Klinger, second by Ms Wilhide, unanimously carried, to approve the minutes. Vote: 2 to 0

**PLANNING & ZONING:**

**REPORTS:** The following reports were distributed to the Supervisors: Police Report, Sewer Authority Report, Fuel Report and Building Permit Report.

Ms Wilhide explained the police speed enforcement procedures and why numerous officers are required. Mr. Klinger would like to see more police presence throughout the township and less speed checks.

Motion by Ms Wilhide, second by Mr. Klinger, unanimously carried, to approve the reports.  
Vote: 2 to 0

TREASURER'S REPORT: Motion by Mr. Klinger, second by Ms Wilhide, unanimously carried, to approve the September 2012 treasurer's report. Vote: 2 to 0

ROAD REPORT: Todd Smith, road master, reported on the status of the township's portion of the Graffius Road improvements. He feels that the base repair must be completed now even if the overlay project is delayed. The Graffius Road residents have been very cooperative during the work and he feels that if the overlay is delayed the residents should be notified.

-Scott Gross, 5145 Susquehanna Trail, stated the he feels Mr. Pasch should overlay with 1 ½" wearing and legal action should be taken by the township if he does not.

Motion by Ms Wilhide, second by Mr. Klinger, unanimously carried, to approve the road report.  
Vote: 2 to 0

SOLICITOR'S REPORT: - Attorney Bupp asked the Rutter's representative to present their request to the board at this time. Neal Metzger from LSC explained that the applicant is asking for an interpretation, waiver or modification from the township zoning officer's notice that a Land Development Plan is required. The applicant is proposing a small addition to their refrigeration unit that will be built over the existing area that houses the HVAC units. Attorney Bupp agrees with the request based on previous court cases. Ms Wilhide asked Mr. Metzger to please have Rutter's address the current parking and traffic issues located on the property. Motion by Ms Wilhide, second by Mr. Klinger, unanimously carried, to grant a modification to the SALDO and not require a Land Development Plan. Vote: 2 to 0

-Attorney Bupp requested an executive session after tonight's meeting to discuss a litigation matter.

ENGINEER'S REPORT: Terry Myers presented a change order (#4) for Longs Paving in the amount of \$5,600.00, to complete various repairs on Bremer, Jug and Butter Road. Motion by Ms Wilhide, second by Mr. Klinger, unanimously carried, to approve the change order. Vote: 2 to 0

-Final application for payment for Long's Asphalt, Inc., in the amount of \$11,954.24, was presented for approval. Mr. Myers stated that the check should be held until all final paper work is submitted by Long's. Todd Smith, road master, commented on their good job. Motion by Ms Wilhide, second by Mr. Klinger, unanimously carried, to authorize the payment when all paper work is received. Vote: 2 to 0

-Mr. Myers informed the board that Long's is unavailable for the Graffius Road base repair project, (approved at the September 4<sup>th</sup>. Meeting) Mr. Myers obtained a proposal from Shiloh Paving, in the amount of \$32.00 per square yard, to complete the base repair. His estimation does not exceed the \$4,000.00 cost that was approved for Long's. Terry will make sure that no additional mobilization costs are added to the project. Motion by Ms Wilhide, second by Mr. Klinger, unanimously carried, to accept the Shiloh Paving proposal. Vote: 2 to 0

-Mr. Klinger and Todd are concerned about the culvert coverage at the Greenbriar Estates Development. Mr. Klinger requested that Todd keep a close check on the project.

-Mr. Myers reported that the Bremer Road culvert replacement inspection has been completed. Three culverts will need to be permitted. Motion by Mr. Klinger, second by Ms Wilhide, unanimously carried, to authorize Terry to get the permit application together. Vote: 2 to 0

-Mr. Myers reported that the authorization to enter property document has been signed and the township road crew can complete the storm water work on the Kirby property.

#### UNFINISHED BUSINESS:

-Paul and Alex Finn were present to request that Alex's eagle scout project be approved for construction on the Community Memorial Park on Fisher Drive instead of at the Zion View Park. Mr. Finn informed the board that a ground breaking ceremony is scheduled for Saturday, October 6<sup>th</sup>. at 9:00 a.m. and everyone is invited.

-Sharon Beck, 1605 Copenhaffer Road asked why the new memorial should be here instead of at Zion View.

-Motion by Ms Wilhide, second by Mr. Klinger, unanimously carried, to authorize the eagle scout Veterans Memorial Project to be constructed at the Community Memorial Park, Fisher Drive, between the park and the fire station. Vote: 2 to 0

-Hake Road improvements will be discussed during the budget process.

-Cable Franchise Agreement: the board has all the current information.

-The manager was instructed to send RFP's for township auditing services. Four local firms were contacted and two responded:

-RKL provided a three year contract as follows: 2012= \$8,000.00 2013= \$8,200.00  
2004= \$8,500.00

-Stambaugh Ness provided a three year contract as follows: 2012= \$10,000.00 2013=  
\$10,000.00 2004= \$10,350.00

Motion by Ms Wilhide, second by Mr. Klinger, unanimously carried, to approve the three year

contract with RKL for the township audits. Vote: 2 to 0

-The manager was instructed to obtain quotes for soccer equipment. The board decided to hold any further action until someone decides to start a soccer team. The manager reminded the board that developer recreation funds in the amount of \$6,302.99 need to be spent prior to 11/19/2012 according to the MPC requirements.

-Rick Fink, 545 Cloverleaf Road, informed the board that they might want to consider contacting the developer to waive the MPC time requirement.

-Refuse Collection contract is expiring in December. Penn Waste representative, Ed Ward, was present to remind the board of the contract extension that is available. Mr. Klinger would like to see larger recycle bins. Attorney Bupp suggested that action be tabled until November when a full board is present.

-Stormwater ordinance is pending action by the board.

-The manager was instructed to obtain a quote to install additional electrical outlets in the Zion View Community Center building. Motion by Ms Wilhide, second by Mr. Klinger, unanimously carried, to not install additional outlets. Vote: 2 to 0

-Road closed signs and stands quote from Costars , in the amount of \$1,909.67, was presented to the board. Motion by Mr. Klinger, second by Ms Wilhide, unanimously carried, to put off the purchase for now. Vote: 2 to 0

-The manager reported that the water trough at the Canal Road park property was not taken by the contractor or the person who removed the barn.

-Mr. Hahn requested previously that the board review the township ordinances. Mr. Klinger requested that this matter remain on the agenda. Attorney Bupp recommended that the planning commission should start the review and provide suggestions to the supervisors.

#### NEW BUSINESS:

-The president of The Northeastern Area Emergency Medical Services, Mr. Gary Cardasso, had requested agenda time to discuss providing emergency service in the township. Mr. Cardasso was not present.

-The township received three proposals for Animal Control Service for 2013. The manager recommended that Hemler's services be retained. Motion by Ms Wilhide, second by Mr. Klinger, unanimously carried, to award the contract to Hemler Animal Control Service, LLC. Vote: 2 to 0

-The Conewago Township Emergency Management Coordinator, Robin Gross, presented the updated Emergency Operations Plan to the board for approval. Motion by Ms Wilhide, second by Mr. Klinger, unanimously carried, to adopt the plan. Vote: 2 to 0

-Ms Gross reported that the informal meeting held with the York County EMA coordinator was initiated by her and the invites were made by her personally.

-Ms Wilhide would like to schedule a "Breakfast with Santa" Christmas party for the children this year. The available date is December 1<sup>st</sup> and the time would be from 8:00 a.m. to 11:00 a.m. The office staff will organize the party.

-Sharon Beck, 1605 Copenhaffer Road asked what happened to the Recreation Board. Ms Wilhide explained that there are not enough board members and no one has come forward to show interest in serving. The township newsletter will include a notice that board members are needed for various township positions.

-Motion by Ms Wilhide, second by Mr. Klinger, unanimously carried, to authorize the children's Christmas party. Vote: 2 to 0

#### OTHER BUSINESS: -

-Mr. Klinger reported that the Spring Valley Mulch Land Development Plan has posted bonding and received storm water approval.

-Greenspring Partners submitted the application for a new signal at the Susquehanna Trail/Cross Farm Lane intersection. Matter was tabled until a full board is present.

-The manager presented a delinquent invoice in the amount of \$12.00. (Insufficient check charge) The board feels that it is not worth going after the small amount but stated that no further checks should be accepted from this person.

-The board received a Sewer Authority member resignation from Jason Armstrong.

-The manager was instructed to draft an ordinance for review by the board for no parking restrictions on Cross Farm Lane. Ms Wilhide has the traffic study findings.

-Ms Wilhide asked if the road crew should hire an extra employee due to the absence of one member who is out on a workers compensation claim. The employee is scheduled to return to work.

-Ms Wilhide presented documentation from the Pa Treasury Department stating that the township has unclaimed property listed. The manager will research.

-Ms Wilhide announced that TMI will be testing alarms starting on October 4<sup>th</sup>.

-Attorney Bupp announced that no executive session will be held tonight.

-Attorney Bupp made the board aware of bidding requirements with regard to the waste hauling contract.

-Attorney Bupp recommended that the board pull the Greenbriar Estates Bond to complete the Graffius Road project.

-Motion by Mr. Klinger, second by Ms Wilhide, unanimously carried, to direct the solicitor and the engineer to execute on the bond for a sufficient amount to secure the appropriate improvements be completed on Graffius Road. Vote: 2 to 0

-Mr. Klinger feels that the township should use reserve funds to guarantee the funds and then try to recover the money from the developer. Motion by Ms Wilhide, second by Mr. Klinger, unanimously carried, to authorize the proper official to execute a change order for Longs Asphalt to complete the quantities and the placement of the proper 1 ½" wearing course on Graffius Road. Vote: 2 to 0

-Sharon Beck, 1605 Copenhaffer Road, informed the board that when she contacted Penn Waste she was told that garbage is not mandatory.

ADJOURNMENT: Motion by Mr. Klinger, second by Ms Wilhide, unanimously carried, to adjourn the meeting at 9:42 p.m.

Respectfully submitted,

Lou Anne Bostic